

REQUEST FOR CERTIFICATE OF INSURANCE

Please note the provisions of the association's policy automatically apply; a certificate of insurance is required only when requested. If a certificate is required please complete this form and mail or fax it as far in advance as possible (MINIMUM 2-3 WEEKS) to the Legal Division, Lions Clubs International, 300 22nd Street, Oak Brook, IL 60523-8842 (Fax 630-571-8890).

Various entities or individuals may request that the Lions club furnish a certificate of insurance to evidence coverage under the association's general liability policy; they would be listed as the certificate holder.

At times requests may be made by entities or individuals to be listed as an additional insured on the certificate. The policy provides for listing additional insureds as explained below:

- Persons or owners granting use of premises to Lions for a Lions activity may be named as additional insured (whether they are an individual, a business, or a town, city, county or state).
- A state or political subdivision that may issue a permit to a Lions club for a Lions activity.

The certificate will be issued with a description of the activity and the certificate holder information only, unless additional insured status is met as explained above.

NAME _____ PHONE _____
(Person completing form)

CLUB NAME _____ CLUB NO. _____

NAME/ADDRESS FOR MAILING OR FAX NUMBER

DESCRIPTION OF CLUB'S PARTICIPATION IN ACTIVITY/EVENT

DATE OF ACTIVITY/EVENT _____ DATE NEEDED _____

NAME(S)/ADDRESS(ES) OF CERTIFICATE HOLDER(S)

NAME(S)/ADDRESS(ES) OF ADDITIONAL INSURED(S)

